

Follow the next steps for a fast and seamless release process.



1.

Download the Arrival Notice form, complete the missing information, sign and stamp it, then return a scanned copy to this email.



FOLLOW NEXT IN CASE OF ORIGINAL BILL OF LADING

2

Ensure that all original copies, or a properly endorsed copy, are delivered to the Neptune I.S. office.

FOLLOW NEXT IN CASE OF WAY BILL

2

Download the LOI form, complete the missing information, sign and stamp it, then return a scanned copy to this email.



FOLLOW NEXT IN CASE OF TELEX RELEASE

2

Download the LOI form, complete the missing information, sign and stamp it, then return a scanned copy to this email.

